

**NORTH HORSELL VILLAGE BOARD  
MONTHLY MEETING  
April 8, 2024 6:00pm**

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**ATTENDANCE:** Mayor: J. Joseph Ingalls  
Trustees Leroy Forshee, Brian Friedland, Peter DiRaimondo  
Trustee Joseph Flint – Absent then arrived at 6:27pm  
Clerk Vanessa Scott  
Treasurer Kristene Libordi  
Superintendent Rich Scavo  
OIC Kyle Amidon – Absent  
Officer Scott Richardson  
CEO Bill Rusby - Absent  
Captain Chris Patterson present for the Fire Department

Mayor J. Joseph Ingalls opened the meeting at 6:00 PM with the pledge of allegiance.

Resident Don McFadden asked the board to assist with tree removal of a tree that is now on his property from another resident’s property. He told the board he tried contacting the Code Enforcement Officer but never heard back from him. Superintendent Scavo said it would not be a problem to take care of the tree and clean up. The board unanimously agreed for the work to be done by the DPW at their convenience.

**MAYOR’S APPOINTMENTS**

Mayor Ingalls reviewed the appointments for 2024-2025.

**MAYOR’S APPOINTMENTS  
FOR 2024 – 2025  
Monthly Meeting - APRIL 8, 2024**

Zoning	Mary Barnes - Chairperson Frank Libordi Brett White Donald Hoffman
Planning	Maureen Broughton - Chairperson Timothy McDaniel Gerald Partridge Valerie Slaght Kristene Libordi
Deputy Mayor	Joseph Flint
Clerk	Vanessa Scott
Registrar	Vanessa Scott
Records Management Officer	Vanessa Scott
Chief Election Officer	Vanessa Scott

P.T. Clerk	Marie Patti
Treasurer	Kristene Libordi
Deputy Clerk	Kristene Libordi
Deputy Registrar & RMO	Kristene Libordi
Superintendent of DPW	Richard Scavo
Zoning Officer	William Rusby
Code Enforcement Officer	William Rusby
Plumbing Inspector	William Rusby
Officer in Charge	Kyle Amidon
Payroll Officer	Mayor Ingalls
HAT Representative	Leroy Forshee
Attorney	Brian Schu
Health Officer	Dr. Ismail Mehr
Official Paper	Hornell Sun (on-line)
Official Bank	Community Bank

Board Committees:	
Public Work	Joseph Flint and Leroy Forshee
Public Safety	Peter DiRaimondo and Joshua Greenthal
Public Finance	Joseph Flint and Peter DiRaimondo

Amended: 4-8-2024  
Approved: 4-8-2024

Oaths were signed and submitted to Village Clerk Vanessa Scott.

**MINUTES**

Minutes from the, budget workshop on March 11, 2024, Monthly meeting held on March 11, 2024 and budget public hearing on March 18, 2024 were approved by a motion by Trustee Leroy Forshee, seconded by Trustee Peter DiRaimondo.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Greenthal	Aye

**TREASURER’S REPORT**

A motion to approve the Treasurer’s Report was made by Mayor J. Joseph Ingalls, seconded by Trustee Leroy Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Greenthal	Aye

**CLERK’S REPORT**

A motion to approve the Clerk’s Report was made by Trustee DiRaimondo seconded by Mayor Ingalls and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Greenthal	Aye

**CODE ENFORCEMENT REPORT**

No report available. Code Enforcement Officer not present for discussion.

**POLICE REPORT**

Complaints	6
Community Services Rendered	24
Assist Other Departments	4
Traffic Stops	0
Total Calls Handled for the Month:	34

Officer Scott Richardson was present for questions. The items discussed will be reported back to OIC Kyle Amidon. The board continues to notice the lack of tickets being written. Inquiry about the “no parking” on Fourth Street. Looking in to possibly doing a Local Law for “No Parking” on both sides of that street to open the street up for emergency vehicles as well as the DPW vehicles when necessary.

Officer Brandon Scott was approved unanimously by the board to be added to the Village of North Hornell Police Force.

A motion to approve the Police Report was made by Trustee DiRaimondo seconded by Trustee Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Greenthal	Aye

**FIRE REPORT**

Fire Chief Robbins was present for any questions on his report.

Calls for the month of March:

Town:	4
Village:	1
Fire Alarm Checks:	2
M/A:	1
Total Calls for the Month:	8

The board approved the participation in the Dogwood Parade on Saturday, May 18, 2024. Motion made by Trustee Josh Greenthal, seconded by Trustee Joseph Flint and carried unanimously.

Mayor Ingalls asked for a copy of the V Fire Grant when it is completed

Fire Chief Robbins asked the board to complete the letter giving authority to provide EMS service. A template will be provided by Chief Robbins. Chief Robbins discussed the Ansul System with the board. He also informed the board that the incorrect fire extinguisher is in the fire department kitchen. After a brief discussion, the board agreed to have these items corrected as long as the money was in the current budget.

A motion to approve the Fire Department re-elected members was made by Mayor J. Joseph Ingalls, seconded by Trustee DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Greenthal	Aye

A motion to approve the Fire Department Report was made by Trustee Forshee, seconded by Trustee DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Greenthal	Aye

Trustee Flint entered the meeting at 6:27pm

**MAINTENANCE REPORT**

Superintendent Rich Scavo was present to answer questions on his report. A few items were discussed. Superintendent Scavo will get a quote for “double pole removal.” Manhole incident is being handled by the Village Insurance company. Superintendent Scavo will complete the questionnaire. This is not agreeing that we are liable, just completing the file for the insurance company to make a determination if they think the claimant should be awarded the claim.

Penn Power Agreement was presented. The board requested more quotes from other companies that may be available. No decision was made at this time.

Blades Agreement – the board discussed the proposal but no decision was made at this time.

Chambers Street was discussed. Superintendent Scavo will get a meeting set up. This will allow him, Scott Pryor, and Mayor Ingalls to discuss issues and get some information.

Superintendent Scavo provided a quote from Richard Scott to do painting at Village Hall. He listed the areas that will be painted. The quote for this job came in at \$300.00. After a brief discussion the board voted unanimously to move forward with this quote received.

A motion to approve the Maintenance Report was made by Trustee Peter DiRaimondo, seconded by Trustee Leroy Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Greenthal	Aye

**NEW BUSINESS**

**2024-2025 BUDGET VOTE**

A motion to accept the 2024-2025 Budget was made by Mayor Ingalls, seconded by Trustee Leroy Forshee. The 2024-2025 appropriations are \$751,088.00 for General and \$66,647.00 for Sewer for a total of \$817,735.00 with an applied tax rate of 4.67652

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Greenthal	Abstain

Clerk Vanessa Scott informed the board that an invoice from Lowe’s did not arrive in time to be paid at this meeting. She requested it be approved for “pre-pay” so no late charges will be assessed. The board approved this request unanimously.

**RESOLUTION 18-2024 - APPROVE PAYMENT OF VOUCHERS**

The following Resolution was offered by Mayor J. Joseph Ingalls, seconded by Trustee Leroy Forshee and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on April 8, 2024, approved to pay vouchers from the General Account starting with number 315-346 in the amount of \$14,645.51 and from the Sewer Account number 45-50 in the amount of \$7,457.51.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	

Trustee DiRaimondo X  
Trustee Greenthal X

### **OLD BUSINESS**

#### **SRO CONTRACT NUMBERS**

The contract came in at \$60,496.00 for the 2024-2025 fiscal year.

#### **SEWER GRANT**

Treasurer Kris Libordi updated the board on the sewer grant that she and Mayor Ingalls are working on. No information is available at this time but, they will keep the board updated as information is available. She also informed the board that she will be working with the Mayor on the ARPA report. Information will be available upon request.

#### **FIRE CONTRACT**

No information at this time.

#### **TASER PURCHASE**

Will be discussed at the May monthly meeting.

#### **MUZZLE LOADER AGREEMENT**

Mayor Ingalls will research this agreement and report back to the board at the May monthly meeting. No action taken on this at this time.

#### **MUNICIPAL ATTORNEY**

This was discussed briefly. Treasurer Libordi told the board that Mullen's Office agree to move forward with a contract with the Village of North Hornell. The retainer fee has increased from \$7,200.00 to \$7,500.00. This will be used toward work done for the village at a rate of \$200.00 to \$250.00/hr. No decision was made at this time. More information is requested.

#### **CENTENNIAL CELEBRATION**

More ideas were mentioned. Nothing finalized or voted on at this time. Trustee Josh Greenthal agreed to move forward with getting things set up and will notify the board of the progress at the May monthly meeting.

#### **ANIMAL CONTROL**

The board discussed the removal of the fox that was reported in the village for about a month. The fox was captured by Pearson Animal Control. The board agreed to move forward with calling the original animal control contact of Robert Mullen. If he is not available, Officer Kurt Amidon has also agreed to assist with animal control in the Village.

#### **SPRING NEWSLETTER**

Clerk Vanessa Scott asked for all articles to be submitted to her prior to April 19, 2024. When she returns from her vacation, she will begin putting the articles in the newsletter and hope to have it out to the public prior to the end of May.

#### **STATE POLICE**

Mayor Ingalls told the board he contacted the Seargent again. It was reported that they are pursuing the building between Hornell and Canisteo and hope to have it ready to move in around 4 – 6 months. Mayor Ingalls will continue to get updates.

#### **FLOOD CONTROL**

The board had a brief discussion about Levy systems and flood maps. No decisions were made at this time

The board moved the May monthly meeting back one week. This meeting will also be the "close out meeting" for the 2023-2024 fiscal year. May 20, 2024 at 6:00pm will be the next monthly meeting. All agreed.

The meeting was adjourned at 8:29pm on a motion by Trustee DiRaimondo seconded by Trustee Forshee and carried.

Respectfully submitted,  
Vanessa Scott – Village Clerk

DRAFT