

**NORTH HORNELL VILLAGE BOARD**  
**MONTHLY MEETING**  
**October 14, 2025 6:00pm**

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**ATTENDANCE:** Mayor: J. Joseph Ingalls  
Deputy Mayor Joseph Flint  
Trustee Elise McCollum  
Trustee Leroy Forshee- Absent  
Trustee Frank Libordi  
Clerk Alexandria Greenthal  
Treasurer Kristene Libordi  
Officer Kurt Amidon  
Fire Department Captain – Chris Patterson  
CEO Chuck Cagle

Mayor J. Joseph Ingalls opened the meeting at 6:10PM with the pledge of allegiance.

**MINUTES**

Minutes from the September 8, 2025 Monthly meeting were approved by a motion by Trustee Libordi, seconded by Trustee McCollum and carried

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

Minutes from the September 30, 2025 Special meeting were approved by a motion by Mayor Ingalls, seconded by Trustee Libordi and carried

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

**TREASURER'S REPORT**

A motion to approve the Treasurer's Report was made by Trustee Flint seconded by Trustee McCollum and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

## **CLERK'S REPORT**

A motion to approve the Clerk's Report was made by Mayor Ingalls seconded by Trustee Flint and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

## **POLICE REPORT**

Complaints – 3

Community Services Rendered – 11

Assist Other Departments- 3

Traffic Stops – 1

Total for the month- 18

### **Department News:**

-Officers at the department are working on some small projects this month at the office including putting together a To-Go Rescue Bag, going through Inventory and starting a list of remaining items to purchase during this budget year.

-Kyle Amidon is working on getting employees signed up under PERMA for trainings.

- Kyle Amidon is enrolling each officer into Ejustice system.

- Kyle Amidon has made decision to hold off on Steuben County RMS System at this time due to the excessive training and future costs of system for the needs of the department. May visit this topic again in the future.

- Kyle Amidon is cleaning up paperwork and files along with archives of the department.

- Kyle Amidon is working with DCJS with updating of Acadis Portal Training Certification Portal.

-Officer Richardson is currently working on updating Policies and Procedures for the Department. This is an extensive task.

- Kyle Amidon is working on getting staff back on track and trainings up to date along with more hours worked.

### **Grants:**

1. **Livescan Unit Grant (\$29,999.00)**- This grant is in the process of reimbursement for a grand total amount being reimbursed of \$29,991.18. We left \$7.82 behind.
2. **Outfitting of Police Vehicle Grant (\$42.30)**- This grant is in the process of reimbursement for a grand total amount being reimbursed of \$525.00. We left \$42.30 behind.
3. **Building/Garage Grant**- This has been put on hold at this time due to a freeze of funding and application submissions. We will re-assess once the application window re-opens which may be as soon as September.

4. PERMA- Vest Grant- Application has been submitted for this grant.

**SRO News:**

-SRO Cowdrick is back to work and everything is going great so far.

A motion to approve the Police Report was made by Mayor Ingalls seconded by Trustee Flint and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

**FIRE REPORT**

Calls for the month:

Town: 15

Village:3

Fire Alarm Checks: 0

M/A: 7

Total Calls for the Month: 15

Fire Captain Chris Patterson was present to answer questions on the report.

The Motion to approve the new Fire Department member Aaron Strange was approved by Mayor Ingalls, seconded by Trustee McCollum and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

A motion to approve the Fire Department report was made by Trustee Libordi seconded by Trustee Flint and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

**MAINTENANCE REPORT**

Superintendent Charles Harrison was not present to answer questions on his report.

A motion to approve the Maintenance Report was made by Mayor Ingalls, seconded by Trustee Libordi and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

### **CODE ENFORCEMENT REPORT**

Code Enforcement Officer was present to answer questions on the report.

A motion to approve the Code Enforcement Report was made by Trustee Flint seconded by Mayor Ingalls and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Absent	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

### **NEW BUSINESS**

### **RESOLUTIONS:**

#### **BUDGETARY RESOLUTION 56-2025**

The following Resolution was offered by, Trustee Flint seconded by Trustee Libordi and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on October 14, 2025, approved the transfer of \$21,580.00 from G232 sewer reserve balance to G1440.4 contractual grant writer for continuation of Labelia contract.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	Absent	
Trustee McCollum	X	
Trustee Libordi	X	

**VILLAGE OF NORTH HORNELL**  
**RESOLUTION 57-2025**  
**Online banking system access**

The following Resolution was made by, Mayor Ingalls seconded by Trustee McCollum and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the Regular Board Meeting October 14, 2025 approved Alexandria Greenthal to be able to have online access to the bank system for payroll use only.

	Aye	Nay
Mayor Ingalls	x	
Trustee Flint	x	
Trustee Libordi	x	
Trustee Forshee	Absent	
Trustee McCollum	x	

**RESOLUTION 58-2025**  
**APPROVE PAYMENT OF VOUCHERS**

The following Resolution was offered by Trustee Libordi, seconded by Trustee Flint and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on October 14, 2025, approved to pay vouchers from the General Account starting with number 112-142 in the amount of \$11,685.69 and from the Sewer Account number 15-18 in the amount of \$ 1,197.12.

	Aye	Nay
Mayor Ingalls	x	
Trustee Flint	x	
Trustee Forshee	Absent	
Trustee McCollum	x	
Trustee Libordi	x	

**NYCLASS**

Trustee Flint contacted NYCLASS and received the following information to present the board

- There is no fee to use NYCLASS.
- The money is not locked up and is accessible the next day
- There are no restrictions, minimum balance requirements, transaction fees, or transaction limits.
- There are unlimited sub accounts and no cost.
- Information was gathered about NYClass, an investment option for municipalities.

- As of October 6th, the current yield was 3.96%.
- There are 1700 participants throughout New York State.

Trustee Flint stated that he received the vehicle count for Bethesda Drive. He stated he still needed to review these items and would discuss this at next month's meeting.

**Big Creek Update:**

Trustee Flint contacted Jeff Parker from Steuben County Soil and water about the cleaning out of the creek on Big Creek Road.

There has been a permit in since June to move forward with the process of clearing the creek, DOT is waiting for the DEC to give them the okay to move forward with the clearing / cleaning process.

**Rental Occupancy-** Tabled until November 10<sup>th</sup> meeting

**Website-** Village Clerk, Alexandria Greenthal reached out to a vendor for a new website, had a demo and printed the information out for the board to review and see if they were interested in switching website providers.

**Other:**

The Board of Trustees set the Halloween Trick or Treat Hours to 6-8 pm on October 31,2025.

The meeting was adjourned at 7:30 pm on a motion by Trustee Flint seconded by Trustee Libordi and carried.

Respectfully submitted,  
Alexandria Greenthal  
Village Clerk