

**NORTH HORNELL VILLAGE BOARD  
MONTHLY MEETING  
September 8, 2025 6:00pm**

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**ATTENDANCE:** Mayor: J. Joseph Ingalls  
Deputy Mayor Joseph Flint  
Trustee Elise McCollumn  
Trustee Leroy Forshee  
Trustee Frank Libordi  
Clerk Alexandria Greenthal  
Treasurer Kristene Libordi  
Superintendent Charlie Harrison  
Kyle Amidon  
Fire Department Captain – Chris Patterson  
CEO Chuck Cagle

Mayor J. Joseph Ingalls opened the meeting at 6:00 PM with the pledge of allegiance.

**MINUTES**

Minutes from the August 11, 2025 Monthly meeting were approved by a motion by Trustee Flint, seconded by Trustee McCollumn and carried

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

Minutes from the August 25, 2025 Special meeting were approved by a motion by Mayor Ingalls, seconded by Trustee Forshee and carried

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

**TREASURER’S REPORT**

A motion to approve the Treasurer’s Report for June 2025 was made by Trustee McCollumn seconded by Trustee Flint and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

## CLERK'S REPORT

A motion to approve the Clerk's Report was made by Trustee Libordi seconded by Trustee Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

## POLICE REPORT

Complaints – 4  
Community Services Rendered – 18  
Assist Other Departments- 4  
Traffic Stops – 1  
Total for the month- 27

### Department News:

- Officers at the department are working on some small projects this month at the office including putting together a To-Go Rescue Bag, going through Inventory and starting a list of remaining items to purchase during this budget year.
- Kyle Amidon is working on getting employees signed up under PERMA for trainings.
- Kyle Amidon is enrolling each officer into Ejustice system.
- Kyle Amidon has made decision to hold off on Steuben County RMS System at this time due to the excessive training and future costs of system for the needs of the department. May visit this topic again in the future.
- Kyle Amidon is cleaning up paperwork and files along with archives of the department.
- Kyle Amidon is working with DCJS with updating of Acadis Portal Training Certification Portal.
- Officer Richardson is currently working on updating Policies and Procedures for the Department. This is an extensive task.
- Kyle Amidon is working on getting staff back on track and trainings up to date along with more hours worked.

### Grants:

1. Livescan Unit Grant (\$29,999.00)- This grant is in the process of reimbursement for a grand total amount being reimbursed of \$29991.18. We left \$7.82 behind.
2. Outfitting of Police Vehicle Grant (\$42.30)- This grant is in the process of reimbursement for a grand total amount being reimbursed of \$525.00. We left \$42.30 behind.

3. Building/Garage Grant- This has been put on hold at this time due to a freeze of funding and application submissions. We will re-assess once the application window re-opens which may be as soon as September.
4. PERMA- Vest Grant- Application has been submitted for this grant.
5. BVP Vest Grant- Starting the process of applying for this grant. We now need this grant to be approved for the PERMA vest grant. This grant would be 50% off for any new hires vest and carrier.
6. PERMA Training Grant (Up to \$3500.00)- I will look into this grant for any training that could be pertinent to the Village of North Hornell or its employees. (Email Attached).

**SRO News:**

**-SRO Cowdrick is back to work and everything is going great so far.**

Kyle Amidon stated that Officer Woodworth is working two shifts with Officer Kurt Amidon and then he will be on his own.

Kyle Amidon stated that he is handling the complaints about the side by sides, e bikes and four wheelers that have been driving around the Village, he has also made all the other officers aware of the situation and they will be handling it.

A motion to approve the Police Report was made by Mayor Ingalls seconded by Trustee McCollumn and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

**FIRE REPORT**

Calls for the month of December:

Town: 7

Village: 2

Fire Alarm Checks: 1

M/A: 1

Total Calls for the Month: 25

Trustee Libordi asked Chief Robbins about meeting with the Hospital to go through drills, Chief Robbins stated that he has been in contact with the Hospital and is still waiting for them to set up a comity to run through drills with the Fire Department.

The Village Board of Trustees gave the ok to place the old fire engine (E85) out to bid, they have also decided that the bid will run with no minimum bid amount with the understanding that we have the right to refuse any and all bids. That statement will be placed in the ad with the bid information.

Chief Robbins let the board know that he needs to replace 3 of the batteries on the old truck before it can be sold.

The Motion to approve the new Fire Department member Tyler Mayorga was approved by Mayor Ingalls, seconded by Trustee McCollumn and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

A motion to approve the Fire Department report was made by Trustee Forshee seconded by Trustee Flint and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

## **MAINTENANCE REPORT**

Superintendent Charles Harrison was present to answer questions on his report.

Superintendent Charles Harrison stated that the Paving on Chambers & Cleveland got pushed back until October 6<sup>th</sup> roughly.

Charles Harrison was going to keep in contact with Johnsons to see if they could be done sooner.

A motion to approve the Maintenance Report was made by Mayor Ingalls, seconded by Trustee Libordi and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

## **CODE ENFORCEMENT REPORT**

Code Enforcement Officer was present to answer questions on the report.

A motion to approve the Code Enforcement Report was made by Trustee Libordi seconded by Trustee Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollum	Aye

### **NEW BUSINESS**

An email was sent to Mayor Ingalls from Maureen Sheehy Dragone, he made copies of the email and gave them to the board to review.

Mayor Ingalls addressed the issue on Rural Ave stating that it was a personal issue at this time.

Mayor Ingalls appointed Donald Hoffman as a new member of the Planning Board, and Paul Schroeder as a new member of the Zoning board.

A motion to accept these new members was made by Trustee Libordi seconded by Trustee McCollum and carried.

Mayor Ingalls let the board of trustees know that effective September 9<sup>th</sup> Village office hours have been changed to Monday through Thursday from 8 am to 4 pm, still closed on Fridays.

### **RESOLUTIONS:**

#### **Intermunicipal Agreement RESOLUTION 47-2025**

The following Resolution was offered by, Trustee McCollum seconded by Trustee Libordi and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on September 8, 2025, approved that the Mayor of North Hornell is authorized to enter into an intermunicipal agreement with the Town of Hornellsville and the City of Hornell, for an intermunicipal sewer project.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	

Trustee McCollum	X
Trustee Libordi	X

RESOLUTION 48-2025  
TO  
INTER-MUNICIPAL AGREEMENT SEPTEMBER 9, 2025  
THE FOLLOWING RESOLUTION ATTACHED TO THE INTER-MUNICIPAL  
AGREEMENT DATED MONDAY, SEPTEMBER 8, 2025

WHEREAS, The Village of North Hornell (hereinafter, the Village) has an existing Intermunicipal Agreement with the City of Hornell as authorized under General Municipal Law (GML) §119-o that was originally agreed to May 31, 1976 for the provision of sewer services under the direction and control of the City of Hornell; and thereafter certain amendments and extension agreed upon April 1, 1985. And certain other asserted memoranda of understanding thereto June 1, 2007; memorandum of agreement August 7, 2007; Intermunicipal Agreement January 1, 2009;

WHEREAS, It has been requested of the Village to agree together with the City of Hornell and the Town of Hornellsville to enter into an intermunicipal agreement (Proposed IMA) to update and modernize the existing sewer structures as currently utilized in the provision of the recited sewer services;

WHEREAS, It has been submitted to the Village that time is of the essence in agreeing to the proposed intermunicipal agreement for the purposes of securing requisite municipal commitments for application to designated funding for such projects;

WHEREAS, It is readily apparent that the recited updating of the sewer infrastructure is needed and that a joint project is proper under the authorizations of GML §119-o in order to complete the project contained in the Proposed IMA;

WHEREAS, It is further necessary to have additional and particular agreements between the agreeing municipal parties to the Proposed IMA covering the operation, maintenance, and control of the sewer service not contemplated within the terms of the Proposed IMA,

WHEREAS, It is necessary to examine and evaluate the possible financing options available to the Village under paragraph 2 of the Proposed IMA at a time when final financial obligations of the Village are fully known and calculated,

WHEREAS, The Village desires to enter the into the Proposed IMA without causing delay in the processing thereof, it therefore makes authorization for the execution of the Proposed IMA subject to the conditions of authorization contained herein, the same being consistent with the Village's reading of the Proposed IMA, It is

RESOLVED; At the regular meeting of the BOARD OF TRUSTEES of the Village of North Hornell, Steuben County, New York, at Village Hall in North Hornell, New York, on September 8, 2025, offered the following:

The following Resolution was offered by Trustee Flint seconded by Trustee Forshee  
That the North Hornell Village Board of Trustees authorizes the Mayor, J Joseph Ingalls, to sign the Inter-Municipal Agreement (a copy of said Agreement is attached hereto) on behalf of the Village of North Hornell as authorized under GML §119-o, together with and among the City of Hornell and the Town of Hornellsville for sewer upgrades as described in said Agreement;

The foregoing authorization is specifically granted with said Agreement being subject to the municipalities therein having separate agreement(s) of operation, maintenance and control of the sewer service that is intentionally not covered in the attached Intermunicipal Agreement, but critical and necessary for continued involvement for each municipality. And that bonding, if necessary to finance the Village's obligation, will be reserved until a final determination of costs are received for which the Village is responsible, upon the review of the State Comptroller, if so submitted for review by the Village. That such reservation of right covering financing is more fully and particularly set forth in said Agreement at paragraph 2.

The authorization is further subject to the express reservation of rights of the Village to withdraw from and termination of this Intermunicipal Agreement as set forth in paragraph 5 of said Agreement and as reserved as a matter of right in the exercise of the sole discretion of the Village.

The Resolution was approved and carried by Roll Call:

Mayor J Jopseph Ingalls	AYE
Trustee Joseph Flint	AYE
Trustee LeRoy Forshee	AYE
Trustee Elise McCollumn	AYE
Trustee Frank Libordi	AYE

**BOND RESOLUTION 49-2025  
(SUBJECT TO PERMISSIVE REFERENDUM)**

At a regular meeting of the Board of Trustees of the Village of North Hornell, Steuben County, New York, held at Village Hall, in North Hornell, New York, in said Village, on September 8, 2025, at 6 o'clock P.M., Prevailing Time.

The meeting was called to order by Mayor J. Joseph Ingalls, and upon roll being called, the following were

The following resolution was offered by Trustee Flint, who moved its adoption, seconded by Trustee Libordi and carried

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee McCollumn	X	
Trustee Libordi	X	

**VILLAGE OF NORTH HORNELL  
RESOLUTION 50-2025  
New York State Revolving Fund**

The following Resolution was made by Trustee Flint, seconded by Trustee Forshee and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the Regular Board Meeting September 8, 2025 approved Mayor J. Joseph Ingalls to sign paperwork as the authorized Municipal Representative.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Libordi	X	
Trustee Forshee	X	
Trustee McCollumn	X	

**BUDGETARY RESOLUTION 51-2025**

The following Resolution was offered by, Trustee McCollumn seconded by Trustee Libordi and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on September 8, 2025, approved the transfer of \$3000.00 from G232 Sewer Reserve to G8120.2Sanitary sewer Equipment for payment of Charles Oliver & Sons mower.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	



Trustee Forshee	X
Trustee McCollumn	X
Trustee Libordi	X

### **BUDGETARY RESOLUTION 52-2025**

The following Resolution was offered by, Mayor Ingalls seconded by Trustee Forshee and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on September 8, 2025, approved the transfer of \$200.00 from G511 fund balance to 9030.8 Social Security for Clerk PT.

	Aye	Nay
Mayor Ingalls	x	
Trustee Flint	x	
Trustee Forshee	x	
Trustee McCollumn	x	
Trustee Libordi	x	

### **BUDGETARY RESOLUTION 53-2025**

The following Resolution was offered by, Trustee Flint seconded by Trustee McCollumn and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on September 8, 2025, approved the transfer of \$600 from G511 fund balance to G8110.4 Administration Contractual for insufficient funds in account.

	Aye	Nay
Mayor Ingalls	x	
Trustee Flint	x	
Trustee Forshee	x	
Trustee McCollumn	x	
Trustee Libordi	x	

### **BUDGETARY RESOLUTION 54-2025**

The following Resolution was offered by, Mayor Ingalls seconded by Trustee Forshee and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on September 8, 2025, approved the transfer of \$5000 from G511 fund balance to G1440.4 Contractual grant writer for unanticipated expense in account.

	Aye	Nay
Mayor Ingalls	x	
Trustee Flint	x	
Trustee Forshee	x	
Trustee McCollumn	x	
Trustee Libordi	x	

**RESOLUTION 55-2025  
APPROVE PAYMENT OF VOUCHERS**

The following Resolution was offered by Trustee McCollumn, seconded by Trustee Forshee and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on September 8, 2025, approved to pay vouchers from the General Account starting with number 87-111 in the amount of \$23,100.77 and from the Sewer Account number 10-14 in the amount of \$6,114.76.

	Aye	Nay
Mayor Ingalls	x	
Trustee Flint	x	
Trustee Forshee	x	
Trustee McCollumn	x	
Trustee Libordi	x	

**NEXT REGULAR BOARD MEETING: October 14, 2025**

The meeting was adjourned at 7:55 pm on a motion by Trustee Forshee seconded by Trustee Flint and carried.

Respectfully submitted,

Alexandria Greenthal  
Village Clerk