

**NORTH HORNELL VILLAGE BOARD
MONTHLY MEETING
February 9, 2026 6:00pm**

ATTENDANCE: Deputy Mayor Joseph Flint
Trustee Elise McCollumn
Trustee Leroy Forshee
Trustee Frank Libordi
Clerk Alexandria Greenthal
Treasurer Kristene Libordi
Fire Department Chief- Mike Robbins
CEO Chuck Cagle
DPW Superintendent Charlie Harrison

Absent: Mayor J. Joseph Ingalls

Deputy Mayor Flint opened the meeting at 6:00 PM with the pledge of allegiance.

MINUTES

Minutes from the January 12, 2026 Monthly meeting were approved by a motion by Trustee Libordi, seconded by, Trustee Forshee, seconded and carried

Mayor Ingalls	Absent		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

TREASURER’S REPORT

A motion to approve the Treasurer’s Report was made by Trustee Flint seconded by Trustee Forshee and carried.

Mayor Ingalls	Absent		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

CLERK’S REPORT

A motion to approve the Clerk’s Report was made by Trustee Libordi seconded by Trustee McCollumn and carried.

Mayor Ingalls	Absent		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

POLICE REPORT

Complaints – 0
Community Services Rendered – 35
Assist Other Departments- 4
Traffic Stops –0
Total for the month-39

Department News:

- Officers at the department are working on some small projects this month at the office including putting together a To-Go Rescue Bag, going through Inventory and starting a list of remaining items to purchase during this budget year.
- Kyle Amidon is working on getting employees signed up under PERMA for trainings.
- Kyle Amidon is enrolling each officer into Ejustice system.
- Kyle Amidon is cleaning up paperwork and files along with archives of the department.
- Kyle Amidon is working with DCJS with updating of Acadis Portal Training Certification Portal.
- Officer Richardson is currently working on updating Policies and Procedures for the Department. This is an extensive task.
- Kyle Amidon is working on getting staff back on track and trainings up to date along with more hours worked.
- Kyle Amidon is working on ordering some items from budget and getting all files/archives in order along with accreditation and audits that have been emailed to department.
- Kyle Amidon has been working on the 2026-2027 Budget

Grants:

- 1. Outfitting of Police Vehicle Grant (\$42.30)**- This grant is in the process of reimbursement for a grand total amount being reimbursed of \$525.00. We left \$42.30 behind. Sent email and waiting on answer.
- 2. Building/Garage Grant**- This has been put on hold at this time due to a freeze of funding and application submissions. We will re-assess once the application window re-opens which may be as soon.
- 3. PERMA- Vest Grant**- Application has been submitted for this grant pending approval for 2026 in the amount of \$1153.00. Can order Jason Day vest now.

Officer Brandon Scott was present to answer any questions on the report.

Trustee Flint asked Officer Scott if they could add the ticket column back onto the report.

Trustee Flint stated that with the upcoming State Route 36 project, they need to be stopping more vehicles just to show police presents, because there is going to be an increase in traffic once the project starts.

A motion to approve the Police Report was made by Trustee Flint seconded by Trustee Libordi and carried.

Mayor Ingalls	Absent		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

FIRE REPORT

Calls for the month:

Town: 2

Village: 4

Fire Alarm Checks: 3

M/A: 0

Total Calls for the Month: 9

A motion to approve the St. Parick’s Day parade in Hornell on March 14th 2026 was approved by Trustee Forshee, seconded by Trustee McCollum and Carried

Mayor Ingalls	Absent		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

A motion to approve the Fire Department report was made by Trustee Libordi seconded by Trustee Forshee and carried.

Mayor Ingalls	Absent		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

MAINTENANCE REPORT

Superintendent Charles Harrison was present to answer questions on his report.

Superintendent Charles Harrison, informed the board of trustees that he was notified that someone hit the rock that is in the back of Sal Wachter’s house located at 368 Seneca Road. Code Enforcement officer was going to look into the codes about having the rock that close to the roadway and get with Superintendent Charles Harrison to come up with a solution.

A motion to approve the Maintenance Report was made by Trustee Libordi seconded by Trustee McCollumn and carried.

Mayor Ingalls	Absent		
Trustee Forshee	Aye	Trustee Libordi	Aye

Trustee Flint Aye Trustee McCollumn Aye

CODE ENFORCEMENT REPORT

Code Enforcement Officer was present to answer questions on his report.

A motion to approve the Code Enforcement Report was made by Trustee McCollumn seconded by Trustee Forshee and carried.

Mayor Ingalls	Absent		
Trustee Forshee	Aye	Trustee Libordi	Aye
Trustee Flint	Aye	Trustee McCollumn	Aye

NEW BUSINESS:

Budget Workshop is going to be set up between Treasurer Kris Libordi and Mayor Ingalls, then given to the board for review. Kris and Mayor Ingalls will work on a date and time that works for them and then notify the board.

OLD BUSINESS:

The Village Board of Trustees have agreed to stay with current website domain; the revise website we looked into was going to cost double what we are currently paying. Clerk will look into majestic media for quotes.

RESOLUTIONS:

BUDGETARY RESOLUTION 05-2026

The following Resolution was offered by, Trustee Libordi seconded by Trustee Forshee and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on February 9, 2026 approved the transfer of \$800.00 from A1990.4 Contingent account to A1420.4 Law Contractual for Attorney fee's / title search fee.

	Aye	Nay
Mayor Ingalls	Absent	
Trustee Flint	x	
Trustee Forshee	x	
Trustee McCollumn	x	
Trustee Libordi	x	

**BUDGETARY RESOLUTION
RESOLUTION 6-2026**

The following Resolution was offered by Trustee Flint, seconded by Trustee McCollumn, and carried,

That the Village of North Hornell Board of Trustees at the Regular Board meeting on February 9, 2026 approved the transfer of \$200 from G599 Fund Balance to G8110.4 Sewer Admin for additional charges to that account.

	Aye	Nay
Mayor Ingalls	Absent	
Trustee Flint	x	
Trustee Forshee	x	
Trustee McCollumn	x	
Trustee Libordi	x	

**VILLAGE OF NORTH HORNELL
RESOLUTION 7-2026
FUND BALANCE POLICY**

The following resolution was offered by Trustee Forshee, seconded Trustee Libordi by and carried.

RESOLVED, that the Village of North Hornell Board of Trustees at the Monthly Meeting on February 9, 2026 adopted the following Fund Balance Policy:

Purpose. The Village of North Hornell has an important responsibility to its residents to carefully account for public funds, to manage municipal finances wisely and to plan the adequate funding of services desired by the public, including provision and maintenance of public facilities.

This policy is created in consideration of unanticipated events that could adversely affect the financial condition of the Village and jeopardize the continuation of necessary public services. This policy will ensure that the Village maintains adequate fund balances and reserves in order to:

- a. Provide sufficient cash flow for daily financial needs,
- b. Secure and maintain investment grade bond ratings,
- c. Offset significant economic downturns or revenue shortfalls, and
- d. Provide funds for unforeseen expenditures related to emergencies.

This policy and procedures supersede all previous regulations regarding the Village's fund balance pertaining to reserves.

Fund type definitions. The following definitions will be used in reporting activity in governmental funds across the Village.

- The General Fund (A) is used to account for all financial resources not accounted for and reported in another fund.
- Special Revenue Funds (G) account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose.
- Capital Projects Funds (H) account for financial resources to be used for the acquisition or construction of major capital facilities or machinery.

Fund balance reporting in government funds. Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54:

Unassigned Unappropriated fund balance (917)

This includes the surplus amounts for the Village's General Fund (A)

Assigned fund balance (915)

This includes surplus amounts intended to be used for that specific fund.

Appropriated fund balance (914)

In the budget, appropriate fund balance (599) is carried over to current fiscal year's appropriated fund balance (914). This is the difference between the revenues plus taxes minus appropriations. This amount is what is needed to cover the appropriations not covered by revenues and taxes for that year, in each fund.

Restricted fund balance (878, 882, etc.)

'Reserves' This includes amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through board resolutions.

Non spendable fund balance (806)

This includes amounts that cannot be spent because they are not in spendable form, for example: prepaid postage or other prepaid expenditures like NYS Retirement.

Operational guidelines. The following guidelines address the use of fund balance in government funds:

When an expenditure is incurred, and budget amounts are available, it shall be the policy of the Village to consider budget amounts to be reduced first. When an expenditure is incurred for which amounts are not budgeted it shall be the policy of the Village that the Assigned Unappropriated fund balance (915) amounts would be used first, followed by the Unassigned Unappropriated fund balance (917).

Target fund balance. This minimum fund balance is to protect against cash flow shortfalls related to timing of projects revenue receipts and to maintain a budget stabilization

commitment. The Village will maintain the minimum percentages of the subsequent years budgeted expenditures:

FUND	TARGET
General Village Fund (A917)	15-25%
Village Sewer Fund	15-25%

Replenishing deficiencies – when fund balance falls below the minimum percentage:

- The Village will reduce recurring expenditures to eliminate any structural deficit or,
- The Village will increase revenues or pursue other funding sources, or,
- Some combination of the two options above.

Surplus fund balance – Should the fund balance exceed the minimum percentage:

- The Village will consider such fund balance surpluses for one-time expenditures that are nonrecurring in nature and which will not require additional future expense outlays for maintenance, additional staffing or other recurring expenditures.
- The Village will consider fund balance surpluses for Reserves within the fund in which the surplus was incurred.

Implementation and review. Upon adoption of this policy the Board of Trustees authorizes the Village Mayor to establish any standards and procedures which may be necessary for its implementation. The Village Mayor shall review this policy at least annually and make any recommendations for change to the board.

	<u>Aye</u>	<u>Nay</u>
Mayor Ingalls	Absent	
Trustee Flint	x	
Trustee Forshee		x
Trustee Libordi		x
Trustee McCollumn	x	

ADOPTED: February 9, 2026

**RESOLUTION 8-2026
APPROVE PAYMENT OF VOUCHERS**

The following Resolution was offered by Trustee Flint, seconded by Trustee Forshee and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on February 9, 2026 approved to pay vouchers from the General Account starting with number 232-265 in the amount of \$20,394.07 and from the Sewer Account number 33-34 in the amount of \$357.83.

	Aye	Nay
Mayor Ingalls	Absent	
Trustee Flint	x	
Trustee Forshee	x	
Trustee McCollumn	x	
Trustee Libordi	x	

Meeting was adjourned at 7:16 pm on a motion made by Trustee Forshee seconded by Trustee McCollumn and carried.

NEXT REGULAR BOARD MEETING: March 9, 2026

Respectfully submitted,
Alexandria Greenthal
Village Clerk